

**Feb 9<sup>th</sup>, 2023**

**From: Bealls Transportation Team**

**To: Bealls Inc. Valued Business Partner**

With the expansion of our distribution center network and to strengthen our combined supply chain, Bealls has made a strategic change to the Small Parcel Shipment Process.

Effective Monday 2/13/2023 we are limiting the routing of the small parcel shipments to a maximum of 8 cartons and 100 pounds. Any shipment larger than these new limits will need to be routed according to the Bealls routing guide.

We ask that you adhere to this policy quickly to avoid any future routing guide violations. Our routing guide is updated to provide the needed information for your PO submissions.

If you have any questions, please use the Support Ticket links below and submit an RC9 (Small Parcel) ticket.

Bealls Stores

<https://accountspayable.beallsinc.com/vendorpartnership/bsi/default.asp?Section=11>

Outlet Stores

<https://accountspayable.beallsinc.com/vendorpartnership/outlet/default.asp?Section=11>

Bealls Partnership Guide Link:

<https://www.beallsinc.com/beallsinc/partners>

Sincerely,

Bealls Transportation Team