



Carton Guidelines

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Unnecessary Materials Guidelines

- Use protective packing that can easily be removed in one motion.
 - Example: poly bags covering garments should easily pull away; plastic and cardboard protecting handbags or luggage etc. must not require scissors or knives to remove. If protective plastic is necessary, wherever possible bundle multiple items NOT singles.
- No safety pins, straight pins, or pins of any type, in any category of merchandise, except boy's and men's folded dress shirts.
- No tiebacks or clips of any type, in any category of merchandise.
- No tissue, paper, or other materials placed inside garments, pockets, sleeves, folds, or wrapped around hangers that will fall off while garment is on display on our selling floor or that requires removal at point of receipt. Plastic and cardboard collar inserts in Boy's and Men's folding dress shirts are OK.
- Do not use metal, plastic bands, or straps. Cartons must be of a construction that will withstand transportation handling.

Carton Size Guidelines

- Individual carton dimensions cannot be less than 9" L x 7" W or 4" H or exceed 36" L x 26" W x 22" H unless an individual item exceeds these dimensions.
- Individual cartons cannot weigh less than 4 lbs. or more than 50 lbs. unless an individual item exceeds this weight. **This does not apply to Bulk PO's.**

All EDI shipments to Bealls Inc. require a UCC-128 label in addition to a carton label.

Bulk, Simple Case-Pack, and Complex Case-Pack

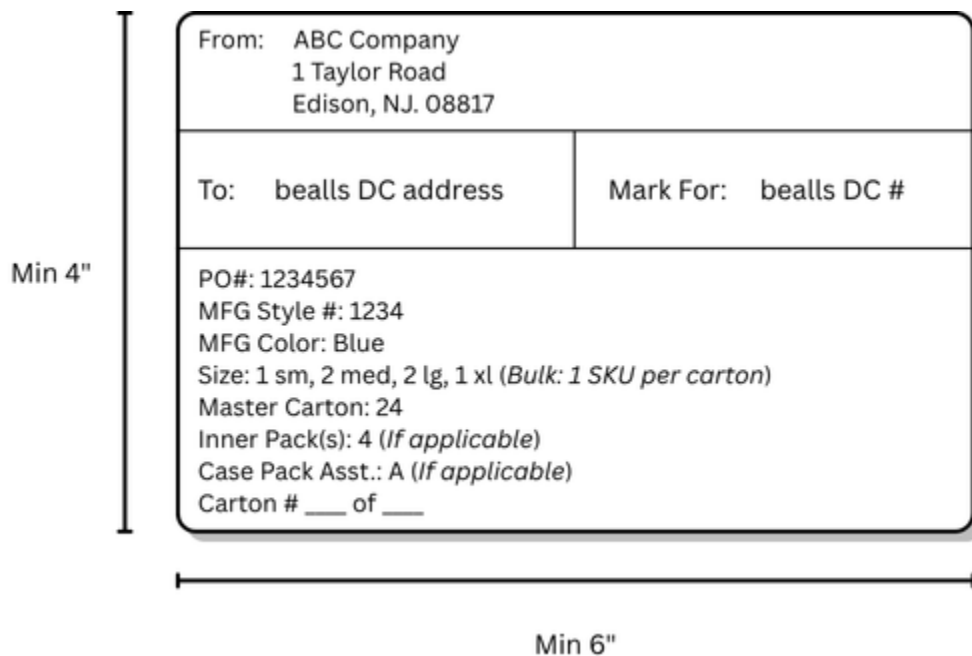
Carton Marking Requirements

- Any carton with a pack quantity that is inconsistent with the rest of the cartons for that style or pack type must be labeled as “ODD CARTON”.
- “Made in:” (Country of Origin of Merchandise).
- Fragile merchandise – All cartons of fragile merchandise should be marked **FRAGILE** in bold type.
- Attach packing slip to outside of lead carton for each PO.

Carton Label Requirements

Label each carton on at least one side with the following information:

- Vendor name and address
- bealls company name and DC address
- PO number
- Manufacturer’s Style number
- Manufacturer’s Color
- Pack size breakdown, for example 1S, 2M, 2LG, 1XL
 - *If applicable – Bulk PO’s only: Size (For example, XL).*
- Master Carton - Total units in the master carton.
 - *If applicable - Number of inner packs.*
- *If applicable – Complex Case-pack only – Assortment type i.e. “A, B, C” as defined on the PO.*



Direct to Store

Packing Requirements

- Pack each PO in separate cartons. Do not combine POs in the same carton.
- Carton must not exceed 50 pounds gross weight unless one individual item exceeds 50 lbs.

Carton Marking/Label Requirements

Label each carton on at least one (1) side with the following information:

- “Beall’s Outlet Stores” Store Name, Address and Store number
- PO number
- Department number
- Carton count by PO, for example PO# 123456 1of 3, 2 of 3, 3 of 3

Import PO’s

Note: This supersedes all other carton marking instructions.

Carton Marking/Label Requirements

Shipping Mark:

- Inner Carton: Color/Size assortment to be printed on front side of box.
- Export Carton: Carton mark front side/back side
 - If goods are not sized, mark “Inner Pack Size Scale N/A”.

Bealls Imports Inc.

PO # _____
Dept # _____
Style # OR Case Pack Asst. _____
Color _____
Inner Pack Size Scale _____ = _____
Units Per Master Carton _____
Master Carton # _____ of _____
Country of Origin _____
Destination: Bealls Bradenton, Florida USA 34203
Mark for: Bealls FL DC **OR** TX DC as per the PO

- Side Mark:

G.W. _____
N.W. _____
Measurement _____